

**GUIDELINES FOR ADMISSION  
GRADUATE PROGRAM IN ECONOMICS  
MICHIGAN STATE UNIVERSITY**

The following are required materials for the application process. **Please note your application will not be reviewed until we receive ALL materials including the application fee.**

1. Applications can be found online at <http://grad.msu.edu/apply/online.aspx>.
2. The application fee currently is \$50.00 US Dollars. We cannot waive or defer this fee.
3. Personal Statement - Include information about how your background and life experiences, including social, economic, cultural, familial, educational, or other opportunities or challenges motivated your decision to pursue a graduate degree.
  - Limited to 1 page
  - No minimum word count
  - Either single or double spaced
4. Academic Statement - Provide a concise academic statement of your plans for graduate study, your career goals, and how Michigan State University's graduate program will help you meet your career and educational objectives.
  - Limited to 1 page
  - No minimum word count
  - Either single or double spaced
5. Resume
6. Three letters of recommendation from people who know your work and can comment on the likelihood that you can succeed in our program. Forms can be found at the above site or in PDF format at <http://grad.msu.edu/apply/docs/recommendation.pdf>.
7. One official transcript of each undergraduate and graduate work (if any).
8. Graduate Record Examination (GRE) general test scores. We will NOT accept GMAT scores. This test must be taken no later than December in order for the scores to reach us by the January deadline for assistantship consideration. Scores have to be valid at the time of enrollment (August 2010).
9. Test of English as a Foreign Language (TOEFL), Michigan English Language Assessment Battery (MELAB), MSU English Language Test (MSU-ELT), or International English Language Testing System (IELTS) (international students only). These scores also have to be valid at the time of enrollment (August 2010). Information on these tests can be found at <http://grad.msu.edu/apply/docs/international.pdf>.

10. Statement of Financial Proof (international students only). This document can be found at <http://grad.msu.edu/apply/docs/finproof.pdf> and is not required until after admittance.

The codes for both the GRE and TOEFL are below. For testing date and times, please visit the website of ETS at <http://www.ets.org>.

1465 – Institution Code (Michigan State University)

1801 – Department Code (Economics) for GRE

84 – Department Code (Economics) for TOEFL

**Due to the sequencing of classes, the department only accepts applications for Fall semester.**

All application materials must be received by the January 1<sup>st</sup> deadline in order to be eligible for an assistantship. Please be sure to include your email address on your application so that we can notify you promptly.

All materials should be mailed to:

Department of Economics  
Michigan State University  
Attn: Graduate Application Coordinator  
110 Marshall-Adams Hall  
East Lansing, MI 48824